

**Memorandum of the Meeting  
Regular Study Session/Meeting  
Twenty-Sixth Town Council of Highland  
Monday, July 18, 2011**

The regular session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, July 18, 2011** at the regular time of 7:15 o'clock p.m.

**Silent Roll Call:** Councilors Brian Novak, Bernie Zemen, Mark Herak, and Konnie Kuiper were present. Councilor Vassar was absent owing to a prior commitment. The Deputy Clerk-Treasurer Katy Dowling was present to memorialize the proceedings. A quorum was attained.

**Also present:** George Georgeff, Ken Balon, and John Hinkel of the Metropolitan Police Department. Robin Carlascio of the Idea Factory was also present.

**General Substance of Matters Discussed**

1. The Town Council discussed the pending enrolled ordinance establishing a fee for court ordered breath tests, to be collected and administered by the Metropolitan Police Department. Ken Balon provided background on the rationale of the ordinance. A discussion ensued as to the merits and purpose of the fee and if this fee could be charged in any other circumstances. Councilor Novak asked that this ordinance be placed on the agenda of the July 25<sup>th</sup> Town Council meeting.
2. The Town Council and Commander Georgeff discussed the proposal to increase the First Class Patrol Officer base with the effect to provide a raise to the current retirees and to provide for a higher base for those who may be thinking of retiring who are in the 1977 plan. Commander Georgeff indicated his belief that the Police Pension fund received a delayed distribution in the amount of approximately \$84,000 from 2008. He further indicated that the police pension fund had a starting balance of \$126,760.09. A discussion ensued as to the sustainability of the increase in the Police Pension fund and the erosion of the cash balance of the fund. Mr. Georgeff indicated that the General fund increase of roughly \$41,000 could be covered through the loss of police officers. Mr. Georgeff indicated that the Department expects to lose 3 officers.

The Deputy Clerk-Treasurer noted that, to-date, no termination notices for sworn officers had been filed with the Clerk-Treasurer's Office. Ken Balon and Councilor Herak indicated that they would like to meet with Mr. Griffin to go over this proposal. Councilor Kuiper requested that this be placed on the next Town Council agenda.

3. Councilor Novak read Police Commissioner Hein's resignation letter due to relocation to Carmel, IN. Councilor Novak requested that the proper documents be available for the next Town Council meeting so that Larry Moes can be appointed to the vacant Police Commission appointment and also for Greg Cieslak to be appointed to the Plan Commission. Councilor Zemen indicated that both of these individuals have filed board/commission applications with the Office of the Clerk-Treasurer.

4. Councilor Novak indicated that the Council wishes to table any further meetings with the Lake County Surveyor regarding the Calumet Burns Conservancy District.
5. Councilors Novak and Herak indicated that the budget adoption could take place on October 31<sup>st</sup> at 7:45 p.m. Councilor Herak indicated that all department heads should be informed of zero growth budgets, however, he is waiting for direction from the Town Council on how increases in health insurance should be handled.
6. Councilor Herak expressed his discontent that Town vehicles no longer have a consistency on color. Councilor Kuiper advised that this is a cost issue, that the colors the Town used to utilize are now “special order” colors. Councilor Kuiper indicated that he could speak to the Public Works Director about changing the standard color to a color that will always be available, as opposed to a special order color.
7. Councilor Novak discussed a request from Deputy Commander Banasiak in reference to the need for clear signage directing people to Lincoln Center.

There being no further business to come before the Town Council, the regular study session of the Town Council, of **Monday, July 18, 2011**, was adjourned 8:00 o'clock p.m.

Kathleen A. Dowling  
Deputy Clerk-Treasurer